

# Women in HVACR Mentorship Program



## 8 Questions to Answer Before Each Mentor Meeting

Before each meeting with your mentor, please fill in the following answers and **email to your Mentor**. This will give your Mentor an opportunity to prepare for your meeting so that you can start being productive right away!

1. What are your top 3 successes this month?
  - a. \_\_\_\_\_
  - b. \_\_\_\_\_
  - c. \_\_\_\_\_
2. What are your top 3 struggles this month?
  - a. \_\_\_\_\_
  - b. \_\_\_\_\_
  - c. \_\_\_\_\_
3. What urgent issues need attention? How do you plan to address them? \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_
4. What long-term issues need attention? How do you plan to address them? \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_
5. What questions do you have for your Mentor? \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_
6. What are your top 3 goals for this next month?
  - a. \_\_\_\_\_
  - b. \_\_\_\_\_
  - c. \_\_\_\_\_

***Don't forget to email this to your Mentor prior to each meeting! Thank you and happy Mentorship!***